



COASTAL-WATERSHED.ORG

*Preserving and protecting
our coastal watersheds*

Grantwriting Internship

Schedule: Flexible based on intern need and credit requirements.
Duration: Quarter/Semester with option for year long internship.
Credit: Academic credit available.

The Grantwriting Intern supports the Coastal Watershed Council's fund development work to support the transformation of the lower San Lorenzo River into a community destination by inspiring people to explore, enhance and protect this critical natural resource. The Grantwriting Intern will learn how to use a sales pipeline of prospecting, researching, cultivating, asking and stewarding potential private foundation, corporate and government grantmakers.

Duties and Responsibilities

- Conduct research private foundation, corporate and government grantmakers.
- Write letters of inquiry and proposals for grants.
- Collaborate with CWC program staff to develop strategic base proposals to support all CWC programs.
- Attend organizational activities including events, staff meetings and programs in the field.
- Provide logistical support to CWC's development team for grantwriting activities.

Benefits of the Internship

- Learn a critical skill - grantwriting – that is applicable in almost any field.
- Hone your writing and communications skills as you learn to pitch CWC programs to funders.
- Learn about local environmental issues.
- Gain exposure to and understanding of nonprofit operations.

Qualifications

- Presearching experience.
- Strong writing skills.
- Interest in environmental preservation and protection.
- Basic knowledge of environmental topics or willingness to learn.
- Microsoft Word and Excel skills.
- Attention to detail.

- Team player.

To Apply

To apply, submit the following to legan@coastal-watershed.org. We welcome applications on a rolling basis at any time in the year.

1. Cover letter that addresses why you are interested in the position and your qualifications for the position. (Maximum length: one page)
2. Current Resume
3. Brief listing of your availability based upon your regular schedule.

About the Coastal Watershed Council

The Coastal Watershed Council is a dynamic and growing 501(c)(3) non-profit based in Santa Cruz, CA, working to transform the lower San Lorenzo River into a community destination by inspiring people to explore, enhance and protect this critical natural resource. When people care for the river, learn about its significance and build a connection to nature, it benefits the river ecosystem and the community we serve. Learn more about [CWC's approach](#) for a cleaner, healthier San Lorenzo River.